

Meeting Minutes
Ashby Library Trustees
November 16, 2016

Call to Order: 7:09 PM

Present: John Mickola, chair, Michelle Thomas, Vice Chair, Claire Lavin, secretary, Angela Jack, Dwight Horan

Secretary's report: October minutes taken by Michelle Thomas – approved unanimously. September minutes approved unanimously.

There will be a Friends' Holiday Open House fundraiser with Mr & Mrs Claus on Sat. Dec 10. High school kids will be performing and there will be cookie decorating.

Treasurer's report: No report

Bills Payable: approved unanimously

Motion: To table Collection Development Policy discussion until there are more trustees present. Approved unanimously.

Director's report: The Friends' craft fair is this coming weekend. Library is closing early the Wednesday before Thanksgiving – also closing early on the day before Christmas. Cookie swap to be held Dec. 15.

TNT Energy will replace outside broken light. Will try to make interior lights brighter if they can in the two reading rooms off the main hall.

The bill for the band at the pumpkin festival has gone unpaid and Mary was told they were threatening to go to court for payment. The treasurer for Friends said it had just been sent.

Motion: Mary and Angela will try to get one of the members of Friends to come to our February meeting to discuss their by-laws, etc. approved unanimously.

John reported that he met Jim Hubert from the Energy Efficiency Committee. Ashby is a "green" community and as such we are eligible for certain funding for

heating, etc. The committee would like to include the library in the next round of funding so the library can get a new furnace. The new furnace would be 97% efficient. Engineer study that was done made two recommendations:

1. Get a new boiler
2. Filters on air handlers in ceiling are on the wrong side so fan is getting covered with "gunk" and this should be corrected.

We had a quote of \$2800. to switch them, but could get it done for free with this program. Jim asked John for referral of heating guy and John mentioned Dan Matthew, who knows our system. John will walk through with Matthews and Rise Engineering on Monday. Boiler serviced on Tuesday.

John suggested a thermal shade for windows to keep heat in after sundown.

One CPU and screen in basement should be discarded. John will bring it to transfer station.

Mary hasn't heard from police chief regarding library being opened as emergency shelter this winter.

Emma has been hired to take Tiffany's place.

Adjourn: 8PM